



Checklist to Becoming Enrolled

MARCH 2023



_____ **Attend an Enrollment Information Meeting**

- At the school

_____ **Submit Application with fee**

- NOW thru **February 3, 2023**

_____ **Submit an Official High School / GED Transcript**

_____ **Complete the FAFSA (if seeking Federal Financial Aid)**

- The 2022-2023 FAFSA (school code 010323) should be completed **as soon as possible.**
- Uses 2020 tax information

_____ **Take the PAX Pre-Entrance Test**

- Must be taken and passed by **February 6, 2023**
- See website and Enrollment Information Packet for details

_____ **Attend Background Check and Drug Testing**

- At the school tentative date **February 10, 2023**

_____ **Schedule your Financial Aid / Payment Meeting**

- See your Enrollment Information Packet for details
- Must be in place by **February 20, 2023**

_____ **Submit Admission Package / Health Forms Approval**

- Turn into office by **February 20, 2023**

_____ **Attend Orientation Day**

- At the school: **March 1, 2023 9:00 a.m. until 4:00 p.m.**

HEMSPN can only accept check or money order. No debit or credit cards

Q. What happens if I fail to complete the checklist on time

A. You will be asked to join the next class